

# Licensing Committee

Mon 2nd Nov  
2009  
7.00 pm

Committee Room 2  
Town Hall  
Redditch



# Access to Information - Your Rights

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The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000, has further broadened these rights, and limited exemptions under the 1985 Act.

Your main rights are set out below:-

- Automatic right to attend all Council and Committee meetings unless the business would disclose confidential or “exempt” information.
- Automatic right to inspect agenda and public reports at least five days before the date of the meeting.
- Automatic right to inspect minutes of the Council and its Committees (or summaries of business undertaken in private) for up to six years following a meeting.
- Automatic right to inspect lists of background papers used in the preparation of public reports.
- Access, upon request, to the background papers on which reports are based for a period of up to four years from the date of the meeting.
- Access to a public register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc.
- A reasonable number of copies of agenda and reports relating to items to be considered in public must be made available to the public attending meetings of the Council and its Committees etc.
- Access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned.
- Access to a summary of the rights of the public to attend meetings of the Council and its Committees etc. and to inspect and copy documents.
- In addition, the public now has a right to be present when the Council determines “Key Decisions” unless the business would disclose confidential or “exempt” information.
- Unless otherwise stated, all items of business before the Executive Committee are Key Decisions.
- (Copies of Agenda Lists are published in advance of the meetings on the Council’s Website:  
**[www.redditchbc.gov.uk](http://www.redditchbc.gov.uk)**

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**If you have any queries on this Agenda or any of the decisions taken or wish to exercise any of the above rights of access to information, please contact**

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**Minicom: 595528**



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## Agenda

### Membership:

Cllrs:	M Braley (Chair)	W Hartnett
	K Banks (Vice-Chair)	N Hicks
	M Chalk	D Hunt
	A Clayton	W King
	J Cookson	J Pearce
	D Enderby	D Smith
	J Field	D Thomas
	A Fry	

<p><b>1. Apologies</b></p>	<p>To receive the apologies of any Member who is unable to attend this meeting.</p>
<p><b>2. Declarations of Interest</b></p>	<p>To invite Councillors to declare any interests they may have in items on the agenda.</p>
<p><b>3. Minutes</b> (Pages 1 - 2) Chief Executive</p>	<p>To confirm as a correct record the minutes of the meeting of the Executive Committee held on  (Minutes attached)</p>
<p><b>4. Licensing - Service Standards</b> (Pages 3 - 8) Head of Environment</p>	<p>To seek endorsement on Licensing's written Service Standards; which once adopted will indicate to customers the level of service they can expect from Licensing.  (Report attached)</p> <p><b>All Wards</b></p>
<p><b>5. Security Industry Authority (S.I.A.) Door Supervisors</b> (Pages 9 - 30) Head of Environment</p>	<p>To endorse the application by Redditch Borough Council's Licensing Officers to the Security Industry Authority (S.I.A.) for written authorisation, which will enable Licensing Officers to carry out entry and inspection powers in accordance with Section 19 of the Private Security Industry Act 2001.  (Report attached)</p> <p><b>All Wards</b></p>

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<p><b>6. Gambling Act - Revised Statement of Gambling Principles</b></p> <p>(Pages 31 - 58)</p> <p>Head of Environment</p>	<p>To consider the adoption of the Revised Statement of Licensing Principles, which has been produced and consulted on in accordance with Section 349 of the Gambling Act 2005.</p> <p>(Report attached)</p> <p><b>All Wards</b></p>
<p><b>7. Work Programme</b></p> <p>(Pages 59 - 60)</p>	<p>To consider and review the Committee's Work Programme.</p> <p>(Report attached)</p>
<p><b>8. Exclusion of the Public</b></p>	<p>It may be necessary, in the opinion of the Chief Executive, to consider excluding the public from the meeting in relation to the following items of business on the grounds that exempt information is likely to be divulged. It may be necessary, therefore, to move the following resolution:</p> <p><b>“that, under S.100 I of the Local Government Act 1972, as amended by the Local Government (Access to Information (Variation) Order 2006, the public may be excluded from the meeting for the following matters(s) on the grounds that it/they involve(s) the likely disclosure of exempt information as defined in the relevant paragraphs (to be specified) of Part 1 of Schedule 12 (A) of the said Act, as amended.”</b></p>